

How to apply for an ASAT Externship:

Please complete this application, scan, and email in PDF format to: dceliberti@asatonline.org

In addition to this completed application, please attach the following two supporting materials:

1. Cover letter: In your letter, please let us know about your ability to assume the necessary time commitment and discuss your time management skills.
2. Professional Resume/CV. *You may be asked to submit a letter of recommendation from an employer or supervisor who can address your time-management skills, punctuality and personal responsibility.*

If you prefer to mail the materials, please send to:

Association for Science in Autism Treatment
PO Box 1447
Hoboken, New Jersey 07030
Attn: Dr. David Celiberti

Name:	Phone:
Address:	
Preferred email:	
Work/School Affiliation:	

Education level completed at time of application:

Some high school

High school

Some College (specify major _____)

Graduated College (specify degree and concentration _____)

Enrolled in Graduate program (specify program _____)

Completed Graduate program (specify degree and concentration _____)

Which externship position are you applying for:

High School (in high school or graduated)

Undergraduate (some college in the past, enrolled in college, graduated from 4 year program)

Graduate (enrolled in graduate program or completed a graduate program)

Please give us a brief description about yourself, your relation to the field of autism, and your career goals. (This may be addressed in your cover letter):

How did you hear about ASAT and our Externship?

Why would you like to be an ASAT Extern and how do you think it may benefit your career and professional growth?

Please identify your skills, abilities, and/or interests (check all that may apply):

<input type="checkbox"/> Fundraising	<input type="checkbox"/> Conference support	<input type="checkbox"/> Writing for consumer audience
<input type="checkbox"/> Editing/Proofreading	<input type="checkbox"/> Graphic Design (e.g., Canva)	<input type="checkbox"/> Writing for professional audience
<input type="checkbox"/> Writing for website	<input type="checkbox"/> Compiling resources	<input type="checkbox"/> Conducting Internet research
<input type="checkbox"/> Reviewing research	<input type="checkbox"/> Promoting public awareness	<input type="checkbox"/> Reviewing website
<input type="checkbox"/> Proficient in WORD	<input type="checkbox"/> Proficient in Excel	<input type="checkbox"/> Proficient in PowerPoint
<input type="checkbox"/> Familiar with DropBox	<input type="checkbox"/> Can assist with language translation (specify language(s))	
<input type="checkbox"/> Other:		
<input type="checkbox"/> Other:		
<input type="checkbox"/> Other:		

If yes, the externship requires a 12-18 month commitment totaling 150 hours. Please describe any barriers that might interfere with this commitment (there is some flexibility but we want to make sure you are not overextended):

Are you able to assume this time commitment and allocate approximately 9-12 hours a month for ASAT's Externship program? Yes No Not sure

Please indicate below the days of week and times of availability to work or speak with ASAT's Executive Director and our Externship Co-Coordinator about your application. Check the days that you may be available and then indicate a specific time range next to that day:

Monday **Times:** **My Time Zone:**

Tuesday **Times:**

Wednesday **Times:**

Thursday **Times:**

Friday **Times:**

How would you describe your time management skills?

Our Role:

1. We will work with you on creating a diverse and documented set of experiences that are appropriate to your academic and experience level.
2. The activities listed above serve as guidelines, but we strive to individualize experience based on your needs and interests, as well as three goals that you identify for yourself.
3. Your work will be largely overseen by the Executive Director and the Externship Co-Coordinator. Additionally, each Extern will have some contact with at least 3 different ASAT Board members or Coordinators over the course of the Externship year.

Your Role:

1. You will spend approximately 9-12 hours a month working individually and in small groups (via email and Dropbox) on a variety of projects.
2. You will participate in a 1-hour group Externship teleconference every third Monday at 9PM EST.
3. You will identify 3-4 specific and measurable goals that can be achieved within the context of the Externship, and we will allocate some of your time to the achievement of these goals.
4. You will complete a log to document time spent on externship activities. You are asked to adhere to deadlines and communicate frequently with those individuals who are mentoring you.
5. If you are bilingual, please let us know.